

WINDRIDGE CONDOS

Security Gate Codes

Read carefully and keep for future reference

RESIDENT ACCESS:

Gate Remote: **Resident Gate:** Press number 1 to open (Middle)

Exit Gate: Press number 2 to open (Far Left)

(As this is the Exit gate, make sure no vehicles are trying to exit. Use this gate only if the other gates are not operating.)

Resident Personal Code: **Visitor Gate:** (Far Right)

On the keypad, press the # key plus your 4 digit Resident Personal Code.

Example: #1234

This code will give access 24/7 and should only be used by you and others you completely trust. **PLEASE DO NOT GIVE THIS PERSONAL CODE TO ANYONE WHOM YOU WOULD NOT GIVE THE KEY TO YOUR HOUSE.** You may call the office to request that a new personal code be issued.

VISITOR ACCESS:

Directory Code: **Visitor Gate:** (Far Right)

On the keypad, visitors enter your 3 digit Directory Code then press the CALL key.

Example: 123CALL

The use of this directory code will create a call to the phone you have designated as your contact number. After identifying the visitor, open the gate by **pressing 9** on your phone. If you do not recognize the caller or wish to deny entry, you may simply hang up. **PLEASE GIVE THIS DIRECTORY CODE TO YOUR GUESTS, DELIVERY SERVICES, REPAIRMEN, AND OTHERS WHO MAY VISIT YOU.** If you are having difficulty using this code, please call the office to be certain that you have the correct code and that the phone number you are using is entered into the system.

Service Provider Code: **Visitor Gate:** (Far Right)

On the keypad, press the # key plus your 4 digit Service Provider Code.

Example: **#3333**

This code is active from 6:00 AM until 6:00 PM on M-F. It is to be used by home health care providers, house keepers and other such services. Note: new residents will not be issued such a code unless it is requested.

If you are remodeling and need a code for the contractors, request a Temporary Service Provider Code that is active for the duration of the project.